



**Leeds**  
CITY COUNCIL

Originator: Miss Jane Wood

Tel: 0113 2474095

**Report of the Assistant Chief Executive (Corporate Governance)**

**Report to the Licensing Sub Committee**

**Date: Monday 22nd November 2010**

**Subject: Application to vary a Premises Licence for Old Fold Bar & Grill, 8 Town Street, Farsley, Pudsey, Leeds, LS28 5DB**

**Electoral Wards Affected:**

Calverley & Farsley

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

**Executive Summary**

This report informs members of an application to vary a Premises Licence for premises situated at 8 Town Street, Farsley, Pudsey, Leeds, LS28 5DB trading as Old Fold Bar & Grill.

The Premise currently benefits from a Premise Licence issued under the Licensing Act 2003. The application is to extend licensable activities on a Saturday and Sunday afternoon and increase the Licensable area to the upstairs of the Premise to utilise this space as a waiting area for customers taking a table meal.

## **Purpose of this Report**

- 1.1 To advise Members of an application made under section 34 of the Licensing Act 2003 ("the Act") to vary a Premises Licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt to representations.

## **2.0 History of Premises**

- 2.1 In August 2005, the Premises applied to convert and vary their Justices Restaurant Licence. The application was granted with conditions agreed with Responsible authorities.

The Premise would now like to utilise the room on the first floor of the property. This area, should the application be granted, would be used as a waiting area for customers who will then be partaking in a table meal in the downstairs restaurant.

The application is also to extend the current hours of licensable activities from 12:00 midday on a Saturday and Sunday.

- 2.2 A copy of the existing licence (including all conditions) is attached at **Appendix A**.

## **3.0 The Application**

- 3.1 The applicant is Mr Naheen Sadiq
- 3.2 The location of the premises can be found on the map attached as **Appendix B**.
- 3.3 A copy of the application and operating schedule are attached as **Appendix C** to this report. For the assistance of members, the Operating Schedule shows:

### **3.4 Proposed licensable activities**

Sale by retail of alcohol  
Provision of late night refreshment  
Performance of recorded Music

### **3.5 Proposed hours of licensable activities**

The proposed hours of licensable activities are as follows:

Sale by retail of alcohol	
Monday to Friday	17:30 - 01:00
Saturday & Sunday	12:00 - 01:00
Provision of late night refreshment	
Every Day	23:00 - 01:00

Performance of recorded Music	17:30 - 01:00
Monday to Friday	12:00 - 01:00
Saturday & Sunday	

3.6 Proposed times when the premises is open to the public

The premises propose to open to the public between the following hours

Monday to Friday	17:30 - 01:00
Saturday & Sunday	12:00 - 01:00

3.7 Steps to promote the licensing objectives

The applicant proposes to take the steps identified in the Pro forma risk assessment application form to promote the licensing objectives.

4.0 **Relevant Representations**

4.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

4.2 Representations have been received from the following Responsible Authorities:

**Health & Safety Team**

Members are invited to consider **Appendix D** of this report

**Environmental Protection Team**

Members are invited to consider **Appendix E** of this report.

**City Development Department**

Members are invited to consider **Appendix F** of this report.

Agreements have been reached between the applicant and:

**West Yorkshire Police**

Members are invited to consider **Appendix G** of this report

5.0 **Matters Relevant to the Application**

5.1 Members of the Licensing Sub Committee must make decisions with a view to promoting the licensing objectives which are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

5.2 In the making of their decision Members are obliged to have regard to the national guidance and the council's licensing policy. Members will be aware they must also have regard to the relevant representations made and evidence they hear.

## **6.0 Options available to members**

6.1 The licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the variation application as requested.
- Grant the variation application whilst modifying the conditions of the licence.
- Reject the whole or part of the variation application.

6.2 Members of the Licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

### **Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy

# Premises Licence

Premises Licence Number:

PREM/00667

**Part A**  
**Schedule 12 Licensing Act 2003**

Initial licence issued from:

22r Appendix A

Current licence effective from:

24th November 2005

## Part 1 – Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

Old Fold Bar & Grill  
8 Town Street  
Farsley  
Pudsey  
Leeds  
LS28 5DB

**Telephone number** 0113 2394909

**Licensable activities authorised by the licence**

Sale by retail of alcohol  
Provision of late night refreshment  
Performance of recorded Music

Licence Issued under the authority of Leeds City Council



Miss Jane Wood  
Licensing Officer  
Entertainment Licensing  
Legal, Licensing and Registration

Licence produced on 09/11/2010



Leeds

**Times the licence authorises the carrying out of licensable activities**

<i>Sale by retail of alcohol</i> Every Day	17:30 - 01:00
<i>Provision of late night refreshment</i> Every Day	23:00 - 01:00
<i>Performance of recorded Music</i> Every Day	00:01 - 00:00

**The opening hours of the premises**

Everyday	17:30 - 01:00
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**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

Alcohol is sold for consumption on the premises



**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Mr Naheen Sadiq  
111 Dorset Street  
Bradford  
BD5 9DW

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Naheem Sadiq  
111 Dorset Street  
Bradford  
BD5 9DW

Daytime Contact Telephone Number: 07932 615516

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence Number: PER0851

Licensing Authority: City Of Bradford  
Metropolitan District Council

## Annex 1 – Mandatory conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
  - a. unauthorised access or occupation (e.g. through door supervision), or
  - b. outbreaks of disorder, or
  - c. damage
2. No supply of alcohol may be made under this licence
  - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -

- a. games or activities which require or encourage, or are designed to require or encourage, individuals to -
    - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorized to sell or supply alcohol), or
    - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
  - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
  - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
  - d. provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -
    - i. the outcome of a race, competition or other event or process, or
    - ii. the likelihood of anything occurring or not occurring;
  - e. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by



reason of a disability).

6. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
7. Conditions Effective from 1st October 2010
8. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

9. The responsible person shall ensure that -
  - a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
    - i. beer or cider. 1/2 pint;
    - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - iii. still wine in a glass:125 ml; and
  - b. customers are made aware of the availability of these measures

**Embedded restrictions attached to the licence by virtue of grandfather rights.**

10. Alcohol shall not be sold or supplied except during the hours stated on this licence and:
  - a. On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.
  - b. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).
11. The above restrictions do not prohibit:
  - a. the taking of the alcohol from the premises, (unless the alcohol is supplied or taken in an open vessel,) during the first thirty minutes after above hours;
  - b. the consumption of the alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals.
  - c. consumption of the alcohol on the premises by, or, the taking, sale or supply of alcohol to any person residing in the licensed premises;
  - d. the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;
  - e. the sale of alcohol to a trader or club for the purposes of the trade or club;
  - f. the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's Naval, Military or Air Forces;

- g. the taking of alcohol from the premises by a person residing there; or
  - h. the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
  - i. the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.
12. Suitable non-alcoholic beverages including drinking water shall equally be available for consumption with or otherwise as an ancillary to meals served in the licensed premises.
  13. The premises must be bona fide used for the purpose of habitually providing the customary main meal at midday or in the evening, or both for the accommodation of persons frequenting the premises.
  14. Where the number of children attending the entertainment exceeds 100 the licensee shall ensure that the provisions of Section 12 of the Children and Young Persons Act 1933 are complied with.
  15. Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there and for consumption by such person as an ancillary to his meal.
  16. That suitable beverages other than intoxicating liquor (including drinking water) shall be equally available for consumption with or otherwise as ancillary to his meal.

**Annex 2 – Conditions consistent with the Operating Schedule**

**Additional details in respect of Licensable Activities authorised by this licence**

**17. Sale by retail of alcohol**

**18. Provision of late night refreshment**

Location where activity will take place:

This activity will take place indoors.

**19. Performance of recorded Music**

Location where activity will take place:

This activity will take place indoors.

**20. All Licensable Activities**

Non Standard Timings

None

**21. Concerns in respect of children**

None defined

**Conditions consistent with the operating schedule relating to the licensing objectives**

**General – All four licensing objectives**

None

### **The prevention of crime and disorder**

None

### **Public safety**

22. Before opening the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.
23. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
24. Regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact, must be undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
25. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.
26. All floor surfaces will be suitably slip resistant, kept in good condition and free of obstructions to prevent slips, trips and falls.
27. A suitably trained first aider or appointed person will be provided at all times when the premises are open.
28. Adequate and appropriate first aid equipment and materials will be available on the premises.

### **The prevention of public nuisance**

29. No bottles shall be placed in the external receptacle after 23:00 hours to minimise noise disturbance to adjoining properties.
30. Clear and legible notices shall be displayed at exits and other circulatory areas requesting patrons to leave the premises having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti social behaviour. The activity of persons leaving the premises shall be monitored and they shall be reminded to leave quietly where necessary.
31. A facility shall be provided for customers to order taxis and telephone numbers for taxi firms shall be displayed in a prominent location. Where possible there should be a liaison with a local taxi firm to ensure a ready supply of transport and thereby reduce disturbance. To prevent disturbance a waiting area within the premises shall be provided.
32. Ensure that all waste is kept in covered bins and that they are emptied and cleaned regularly.
33. Ensure that suitable ventilation and extraction systems are provided, cleaned in accordance with a schedule and maintained in accordance with manufacturers instructions to eliminate unwanted odours.

### **The protection of children from harm**

34. None

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

#### **General – all four licensing objectives**

None

#### **The prevention of crime and disorder**

None

#### **Public safety**

None

#### **The prevention of public nuisance**

None

#### **The protection of children from harm**

None

### **Annex 4 - Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council Licensing Authority.



# Premises Licence

Premises Licence Number:

PREM/00667

## Part B

Schedule 12 Licensing Act 2003

Initial licence issued from:

22nd September 2005

Current licence effective from:

24th November 2005

**Premises Address:** Old Fold Bar & Grill, 8 Town Street, Farsley, Pudsey, Leeds, LS28 5DB

**Licensable activities authorised by this licence:** Sale by retail of alcohol, Provision of late night refreshment, Performance of recorded Music,

### Times for licensable activities

#### Sale by retail of alcohol

Every Day 17:30 - 01:00

#### Provision of late night

#### refreshment

Every Day 23:00 - 01:00

#### Performance of recorded Music

### Times for licensable activities

Every Day 00:01 - 00:00

### Opening hours of premises

Everyday 17:30 - 01:00

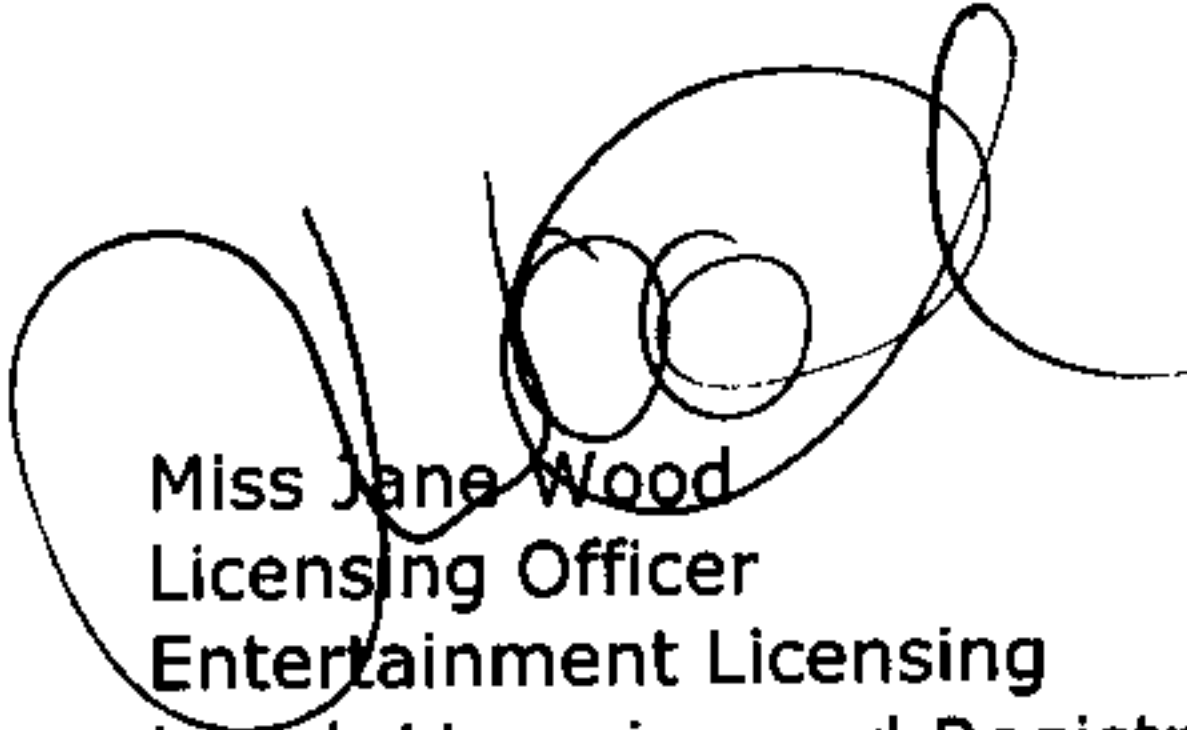
**Alcohol sales are permitted for consumption on the premises**

**Premises Licence Holder(s):** Mr Naheen Sadiq, 111 Dorset Street, Bradford, BD5 9DW

**Designated Premises supervisor:** Mr Naheem Sadiq

**Access to the premises by children is unrestricted.**  
**Detailed in full on Part A of this licence.**

Licence Issued under the authority of Leeds City Council

  
Miss Jane Wood  
Licensing Officer  
Entertainment Licensing  
Legal, Licensing and Registration

Licence produced on 09/11/2010



**Leeds**  
CITY COUNCIL

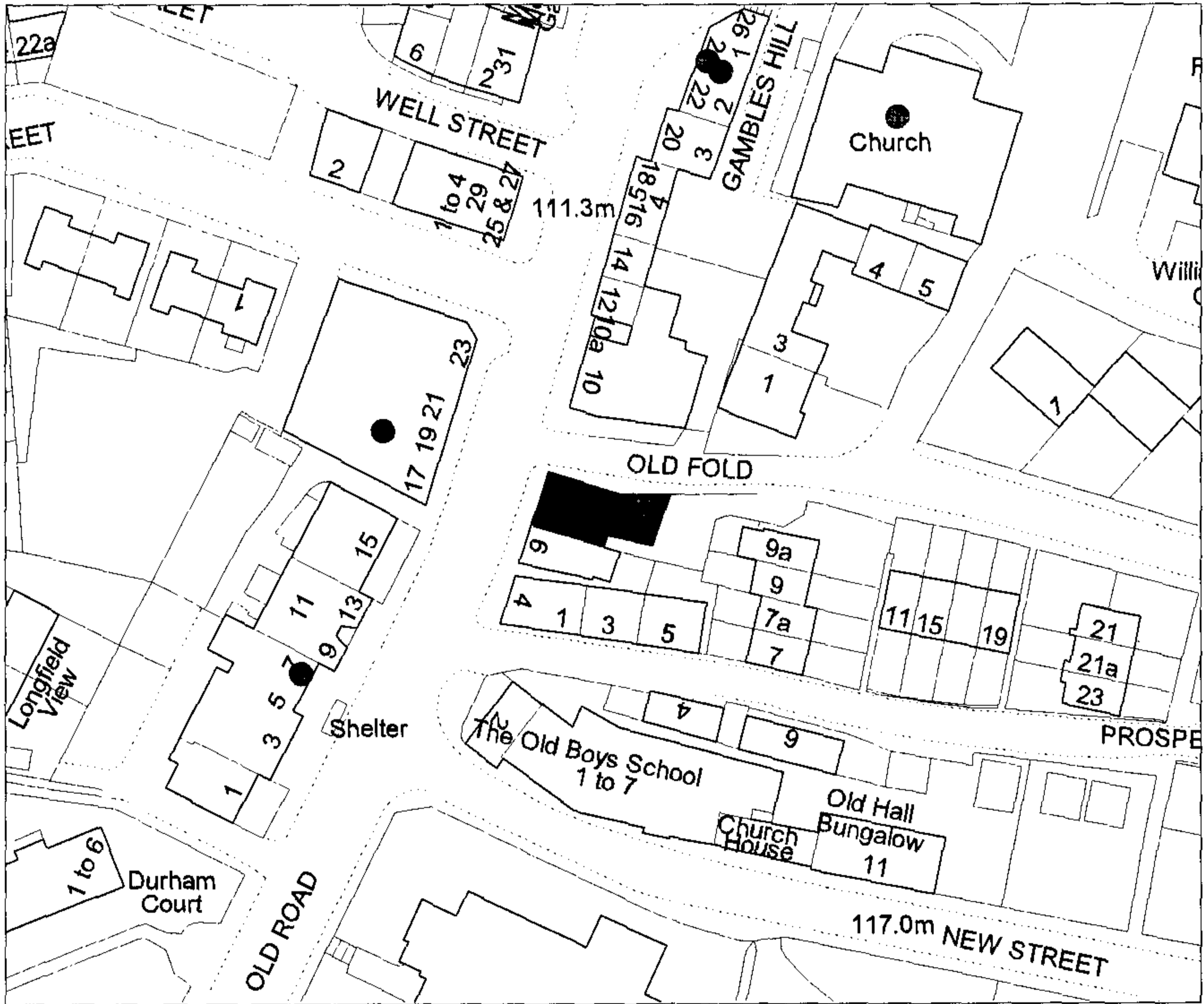




Leeds City Council  
Entertainment Licensing

### Old Fold Bar & Grill

8 Town Street, Farsley, Pudsey, Leeds



This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

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<b>Date:</b>	09 November 2010
<b>Scale:</b>	1:843

667/VO2

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR.

Application to vary a premises licence under the Licensing Act 2003.

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

**SCANNED**

I/We NAHEEM SAOIQ  
(Insert name(s) of applicant)

Being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in part 1 below

Premises licence number

PREM/00667

**ENTERTAINMENT  
LICENSING**

30 SEP 2010

**RECEIVED**

**Part 1 - Premises details**

Postal address of premises or, if none, ordnance survey map reference, or description

OLD FOLD BAR AND GRILL  
8 TOWN STREET  
FARSLEY  
LEEDS

Post town

PUDSEY

Post code

LS28 5DB

Telephone number at premises (if any)

0113 2575773

Non-domestic rateable value of premises

£

**Part 2 - Applicant details**

Daytime contact telephone number

07527 525880

E-mail address (optional)

CHRIS.WILKINSON@integral.CO.UK

Current postal address if different from premises address

4 HIGH BANK STREET  
FARSLEY  
LEEDS

Post Town

PUDSEY

Postcode

LS28 5JH

Part 3 - Variation

Please tick Y yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day		Month		Year	

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

--

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

Currently licenced as an A3 with hours of 17-30 - 01-30. Utilising a downstairs restaurant with bar. THE PREMISES HAS AN unused room with bar on the first floor. Due to the level of business currently being served and the unwelcomed need to turn diners away. We would like to utilise the upstairs room as a waiting/holding area whilst we free up tables. This would be done utilising soft seating and subdued music (recorded), we would also like to offer the sale of alcohol during opening hours to facilitate customers waiting time. we would also like to maximise the potential of the restaurant by increasing <sup>current</sup> licencing hours on Saturday and Sunday from ~~17-30~~ until 01.00 ~~to~~ to 12-00 - 1-00 Midday.

**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Please tick ✓ yes

**Provision of regulated entertainment**

- a) Plays (if ticking yes, fill in box A)
- b) Films (if ticking yes, fill in box B)
- c) Indoor sporting events (if ticking yes fill in box C)
- d) Boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) Live music (if ticking yes, fill in box E)
- f) Recorded music (if ticking yes, fill in box F)
- g) Performances of dance (if ticking yes, fill in box G)
- h) Anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) Making music (if ticking yes, fill in box I)
- j) Dancing (if ticking yes, fill in box J)
- k) Entertainment of a similar description to that falling within (I) or (J) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Sale by retail of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**



**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).  N/A	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue				N/A	
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thurs				N/A	
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5).		
Sat					
Sun				N/A	

**B**

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).  N/A	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue				N/A	
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thurs				N/A	
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5).		
Sat					
Sun				N/A	



**C**

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			N/A
Tue			
Wed			N/A
Thurs			
Fri			Non standard timings. Where you intend to use the premises indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5).
Sat			
Sun			

**D**

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or out doors or both - Please tick [Y] (Please read guidance note 2).	
Day	Start	Finish	Indoors	Outdoors
Mon			<input type="checkbox"/>	<input type="checkbox"/>
Tue			<input type="checkbox"/>	<input type="checkbox"/>
Wed			<input type="checkbox"/>	<input type="checkbox"/>
Thurs			<input type="checkbox"/>	<input type="checkbox"/>
Fri			<input type="checkbox"/>	<input type="checkbox"/>
Sat			<input type="checkbox"/>	<input type="checkbox"/>
Sun			<input type="checkbox"/>	<input type="checkbox"/>

**E**

Live Music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).  N/A	Indoors	<input type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon			Please give further details here (please read guidance note 3)  N/A	Both	<input type="checkbox"/>	
Tue						
Wed				State any seasonal variations for the performance of live music (please read guidance note 4)  N/A		
Thurs						
Fri				Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5).  N/A		
Sat						
Sun						

**F**

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).  N/A	Indoors	<input checked="" type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon	17.30	01.00	Please give further details here (please read guidance note 3)  N/A	Both	<input type="checkbox"/>	
Tue	17.30	01.00				
Wed	17.30	01.00		State any seasonal variations for playing recorded music (please read guidance note 4)  N/A		
Thurs	17.30	01.00				
Fri	17.30	01.00		Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5).  N/A		
Sat	12.00	01.00				
Sun	12.00	01.00				

**G**

<b>Performance of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).</b> N/A	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here (please read guidance note 3)</b>	
Mon				
Tue			N/A	
Wed			<b>State any seasonal variations for the performance of dance (please read guidance note 4)</b>	
Thurs			N/A	
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5).</b>	
Sat				
Sun			N/A	

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment you will be providing</b> N/A	
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).</b>	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			N/A	
Tue			<b>Please give further details here (please read guidance note 3)</b>	
Wed			N/A	
Thurs			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)</b>	
Fri			N/A	
Sat			<b>Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5).</b>	
Sun			N/A	

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing	
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors <input type="checkbox"/>
Mon				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)	
Wed			N/A	
Thurs			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	
Fri			N/A	
Sat			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5).	
Sun			N/A	

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	
Day	Start	Finish	Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>
Mon				
			Please give a description of the facilities for dancing you will be providing	
Tue			N/A	
Wed			Please give further details here (please read guidance note 3)	
Thurs			N/A	
Fri			State any seasonal variations for providing dancing facilities (please read guidance note 4)	
Sat			N/A	
Sun			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5).	
			N/A	



**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment facility you will be providing</b>		
			N/A		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Will the entertainment facility be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).</b>	Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>
Mon			N/A	Both <input type="checkbox"/>	
Tue					
Wed			N/A		
Thurs			<b>State any seasonal variations for the Provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4)</b>		
Fri			N/A		
Sat			<b>Non standard timings. Where you intend to use the premises for the Provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5).</b>		
Sun			N/A		

**L**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both - please tick [Y] (Please read guidance note 2)</b>		Indoors <input checked="" type="checkbox"/>
					Outdoors <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Both <input type="checkbox"/>		
Mon	<del>17:30</del> 23:00	01:00	<b>Please give further details here (please read guidance note 3)</b>		
Tue	<del>17:30</del> 23:00	01:00			
Wed	<del>12:30</del> 23:00	01:00	<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 4)</b>		
Thurs	<del>17:30</del> 23:00	01:00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 5).</b>		
Fri	<del>17:30</del> 23:00	01:00			
Sat	<del>12:00</del> 23:00	01:00			
Sun	<del>12:00</del> 23:00	01:00			

23:00



**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption</b> (Please tick [Y]) Please read guidance note 7).	On the premises <input type="checkbox"/>
				Off the premises <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)	Both <input type="checkbox"/>
Mon	17.30	01.00		
Tue	17.30	01.00		
Wed	17.30	01.00		
Thurs	17.30	01.00		<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5).
Fri	17.30	01.00		
Sat	12.00	01.00		
Sun	12.00	01.00		

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8)

N/A

0

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	17.30	01.00	Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 5).
Tue	17.30	01.00	
Wed	17.30	01.00	
Thurs	17.30	01.00	
Fri	17.30	01.00	
Sat	12.00	01.00	
Sun	12.00	01.00	

Please identify those conditions currently imposed on the licence which you believe could be remove as a consequence of the proposed variation you are seeking

Please tick  yes

I have enclosed the premises licence

I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

## P

Describe any additional steps you intend to take to promote all four licensing objectives as a result of the proposed variation:

a) General--all four licensing objectives (b, c, d, e) (please read guidance note 9)

b) The prevention of crime & disorder

The waiting area is covered by CCTV which is recorded onto a time lapse DVD. CCTV also covers the downstairs restaurant and the building exterior.

c) Public safety

As below and above. A full risk assessment has been undertaken to ensure compliance with current legislation

d) The prevention of public nuisance

The use of the upstairs area prevents the need to wait outside thus elevating the pavement from being used. We can also control the amount of litter generated outside the front and allow us to control any noise pollution issues, also covered by CCTV.

e) The protection of children from harm

The use of the upstairs area also gives us the opportunity to utilise the Challenge 21 rule. The CCTV also helps with this remit.

- Please tick  Yes
- I have made or enclosed payment of the fee
  - I have sent you copies of this application, and the plan to responsible authorities and others where applicable
  - I understand that I must now advertise my application
  - I understand that if I do not comply with the above requirements, my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE OF UP TO LEVEL 5 ON THE STANDARD SCALE [ £5000 ], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 4--Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). If signing on behalf of the applicant, please state in what capacity.

\*  
\*

Signature: *William Brown*  
 Date: 29/9/12  
 Capacity: \_\_\_\_\_

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 12) If signing on behalf of the applicant, please state in what capacity.

Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Capacity: \_\_\_\_\_

<b>Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)</b>	
CHRIS WILKINSON 4 HIGHBANK STREET FARSLEY	
Post Town	Postcode
PUDSEY	LS28 5JH
Telephone number (if any)	
07527525880	
E-mail address (optional)	
chris.wilkinson@integral.co.uk	



## Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.**

### Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or un-amplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day i.e. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. A applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

# Licensing Act 2003

## Proforma Risk Assessment V4



**Leeds**  
CITY COUNCIL

SCANNED

Please complete the details below:

Applicant name:	CHRISTOPHER WILKINSON
Business name:	OLD FOLD BAR & GRILL
Business address:	8, TOWN STREET FARLEY LEEDS WEST YORKS
	Postcode: LS28-5DB .

SCANNED

### Guidance about this document

1. The Licensing Authority recommends that you complete this specially designed pro forma risk assessment to help you decide what should be entered in your operating schedule to show how you will promote the four licensing objectives.
2. Whilst the Licensing Authority cannot insist you use this document it takes the view that it assists responsible authorities in assessing the operating schedule, promotes discussions and partnership working and will reduce the number of representations and hearings.
3. If you do not use this risk assessment pro forma then you will need to demonstrate how you will meet the licensing objectives by providing other supporting evidence via your operating schedule.

### How to use this document

1. This document has four sections which correspond with the four licensing objectives and appendix 1 of our Licensing Policy. In each section you will find information on potential control measures (each with an individual code) which we suggest may help you meet the four licensing objectives.
2. Run through the questions in the grey sections and consider the potential control measures listed in the columns beneath.
3. If you are happy to volunteer the control measures as conditions on your licence place a tick in the relevant box in the right hand column. You can then enter the corresponding codes in page 14 of your application form in the boxes which match up with the licensing objectives or simply write "see pro forma risk assessment". These measures will then appear as conditions on your licence.

# Crime and Disorder

## CCTV

Does the premises have CCTV? YES  NO  N/A

If YES:

Was the siting and standard agreed with West Yorkshire Police (WYP)? YES  NO

Have you agreed a policy on the retention and security of the footage with WYP? YES  NO  N/A

If NO:

Have you consulted WYP about whether CCTV should be installed? YES  NO  N/A

(NB unless WYP have agreed CCTV is not required, a representation is likely)

Suggested condition	Code	✓
A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out	4PF001	✓
The siting and standard of the CCTV system will be agreed with WYP prior to installation and will comply with that agreement at all times.	4PF002	✓
Changes to the siting and standard of CCTV systems may only be made with the written consent of West Yorkshire Police	4PF003	✓
CCTV security footage will be made secure and retained for a minimum period of 31 days time to the satisfaction of WYP.	4PF004	✓

## Designated Premises Supervisor (DPS)

Will the DPS generally be on site? YES  NO  N/A

Is the DPS contactable in emergency? YES  NO  N/A

If the DPS is not to be generally on site, have you made arrangements to nominate the supervisor in his/her absence? YES  NO  N/A

Is the Supervisor's Register bound with consecutively numbered pages? YES  NO

Suggested condition	Code	✓
A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.	4PF005	✓
The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.	4PF006	✓



## Door Supervisors and Other Security Staff

Do you use registered door supervisors or security staff? YES  NO  N/A

Are they Security Industry Authority (SIA) registered? YES  NO  N/A

Do you specify a minimum number of door supervisors? YES  NO  N/A

If YES, state the number of staff \_\_\_\_\_

Days (and times) employed \_\_\_\_\_

Has this been agreed with WYP? YES  NO  N/A

Do you have a policy with the door supervisor or security company which covers:

- Vetting customers entering the premises? YES  NO  N/A
- Is there a prominently displayed written search policy on the premises? YES  NO  N/A
- Controlling customers entering, within or leaving the premises? YES  NO  N/A
- Safeguarding the public within and immediately outside the premises? YES  NO  N/A
- Notifying WYP at the earliest opportunity of any problems or incidents? YES  NO  N/A
- Exclusion of persons who have had too much to drink or appear inclined to disorder? YES  NO  N/A

Do you have a Daily Record Register within which door supervisors/ security staff sign on and off duty? YES  NO  N/A

Is the Daily Record Register bound with consecutively numbered pages? YES  NO

Can you identify who was on duty at any particular time? YES  NO  N/A

Do you have an Incident Report Register? YES  NO  N/A

Is the Incident Report Register bound with consecutively numbered pages? YES  NO

Suggested condition	Code	✓
The minimum number of door supervisors for the premises is _____ Please specify days and hours door supervisors operate on the premises.	4PF007	
The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.	4PF008	
The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).	4PF009	
The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.	4PF010	



Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.	4PF011	
The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.	4PF012	
The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.	4PF013	
The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.	4PF014	

### Drugs and Offensive Weapons

Do you have a policy and procedure to prevent use of illegal drugs or weapons (or a search policy)?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Does the policy include:	
• recording any search	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• bagging drugs/weapons found	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• a purpose made secure receptacle for items seized	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• informing the police of any search and seizure	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• prominently display notices to inform customers of the policy	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested condition	Code	✓
A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.	4PF015	
The PLH/DPS will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons.	4PF016	
A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.	4PF017	

Notices will be prominently displayed at the entrances of the premises which state: <ul style="list-style-type: none"> <li>• a search will be conducted as a condition of entry to premises;</li> <li>• Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the Incident report register.</li> <li>• Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or appears to be under the influence of drugs.</li> <li>• entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances</li> </ul>	4PF018	
--	--------	--

### Communication

Do you subscribe to Nite Net or a similar form of communication (radio/text/pager system)	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested condition	Code	✓
There will be a communication link to the WYP* and or* other relevant venues in the locality by means of (specify method) * delete as appropriate	4PF019	
Such communication link will be kept in working order at all times when licensable activities are taking place	4PF020	
The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.	4PF021	
Any police instructions or directions given via the link will be complied with whenever given.	4PF022	
All incidents of crime or disorder will be reported via the link to an agreed police contact point.	4PF023	

### Responsible Sale of Alcohol

<b>Proof of Age</b>	
Have you adopted a proof of Age Scheme?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Have all staff been instructed of the steps required to prevent under age sales of alcohol?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
<b>Glass and Bottles</b>	
Do you have a policy for the frequent collection of glasses and bottles?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you take steps to prevent glasses/bottles being removed from the premises, e.g. instruction to door/bar staff, display of notices?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you use plastic or toughened polycarbonate (or similar) drinking glasses/bottles when necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>



**Alcohol Designated Public Places Orders**

If your premises are in the area of an Alcohol Designated Public Places Order (DPPPO), do you prominently display notices advising customers of the Order and its effects?

YES  NO  N/A

Suggested condition	Code	✓
The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises. Or	4PF024	✓
The PLH/DPS staff will ask for acceptable evidence (as agreed by WYP / WYTSS) from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises.	4PF025	✓
<b>Glass and Bottles</b> Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.	4PF026	✓
The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.	4PF027	✓
Plastic or toughened polycarbonate (or similar) glasses/bottles will be used in all outdoor areas.	4PF028	
Plastic or toughened polycarbonate (or similar) glasses/bottles will be used when requested by West Yorkshire Police / British Transport Police (e.g. football match days)	4PF029	✓
<b>Alcohol Designated Public Places Orders</b> Notices indicating the existence and effect of an Alcohol Designated Public Places Order will be prominently displayed at the exits to the premises.	4PF030	✓

**Responsible Sale of Alcohol**

**Membership of a Recognised Body** YES  NO  N/A   
 Do you belong to a Licensees Association/Body

If YES, please state which body ..... YES  NO  N/A

**Exclusion from Premises** YES  NO  N/A   
 Do you operate a system of excluding customers who are known to cause problems?

If YES: YES  NO  N/A   
 • Is this your own system or  
 • a system run by a local licensees body YES  NO  N/A

**Dispersal Policy** YES  NO  N/A   
 Do you have a written dispersal policy (e.g. A policy on how you disperse your clientele from your premises to reduce the risk of anti social behaviour)

**If YES:**

- Was this agreed with WYP (and BTP where applicable)?

YES  NO  N/A 

- Are all bar and door staff trained on the policy?

YES  NO  N/A 

Suggested condition	Code	✓
The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives	4PF031	
The PLH/DPS will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with WYP. The PLH/DPS will ensure that staff receive training on the policy.	4PF032	

**Entertainment of an Adult Nature e.g. Strip Tease Dancing or Nude Dancing**

Do you provide any entertainment consisting of striptease or nude dancing including where dancers are wearing 'see through' clothing or the show includes sexual stimulation?

YES  NO  N/A 

Suggested condition	Code	✓
Each area shall be supervised and shall display signs advising clients of the rules and conditions of licence regarding improper performances.	4PF033	
Performers shall be aged not less than 18 years.	4PF034	
Nothing shall be done, recited, sung, exhibited, or performed which is likely to cause a breach of the peace.	4PF035	
Whilst performing, the performer must at all times wear at least a G-string (female)/ pouch (male), covering the genitalia. This item of clothing must be worn at the commencement of the performance and may be removed during the performance but must be replaced at the conclusion.	4PF036	
During any performance of lap dancing, striptease or nude dancing (including performances usually termed 'private dances') there must not be any physical contact, by the performer, with any person in the viewing audience except: a) Leading a patron hand in hand to and from a chair or private room. b) Simple handshake greeting at the beginning and/or end of the performance. c) The placing of monetary notes or dance vouchers in the hand or garter worn by the performer. d) Pecking the cheek of a patron at the conclusion of the performance.	4PF037	
No performance shall include any sex act with any other performers, persons in the audience or with the use of any objects.	4PF038	
A price list must be displayed in a prominent position on the premises giving the price and time allowed for the dance routine.	4PF039	
Performers/dancers not performing must not be present in the licensed area in a state of nudity.	4PF040	



CCTV to be installed and maintained in the premises to the satisfaction of the West Yorkshire Police.	4PF041	
The recordings will be produced to a police constable or authorised officer of the Council, on request, and must be retained for a minimum of 31 days.	4PF042	
Booths, private rooms and areas must be visible to supervision and must not have closing doors or curtains that prevent the performance being observed.	4PF043	

## Public Safety

### Management Arrangements

Suggested condition	Code	✓
Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.	4PF044	✓
Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.	4PF045	✓
During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.	4PF046	✓
A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.	4PF047	✓
Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.	4PF048	✓
Electrical Installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. Inspection records/certificates will be kept and made available at the request of an authorised officer. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.	4PF049	✓
<p>One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:</p> <p>a) Each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA, or</p> <p>b) Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.</p> <p>The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.</p>	4PF050	<p>✓</p> <p>✓</p> <p>✓</p>

## General Housekeeping

Do you have written procedures for the inspection of:

- Furnishings and fabrics YES  NO  N/A
- Suspended decorations/lights/amplification systems YES  NO  N/A
- Guarding to stairs/balconies/landings/ramps YES  NO  N/A
- Condition of floor surfaces YES  NO  N/A
- Provision of safety glazing YES  NO  N/A
- Guardings to fires or open flames YES  NO  N/A

Suggested condition	Code	✓
Regular safety checks of guardings to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.	4PF051	/
Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.	4PF052	
A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.	4PF053	

## Refreshments

- Do you prepare hot food / drinks in proximity to the public? YES  NO  N/A
- If YES: YES  NO  N/A
- Has the risk of scalding or burns been assessed?

Suggested condition	Code	✓
Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scald or burns.	4PF054	/



## First Aid

Do you have staff trained in First Aid?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If YES, please give numbers: _____	
Do you provide facilities for treatment of minor injuries (e.g. first aid box)?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have procedures for dealing with customers who are unwell including those who appear to be affected by drugs / alcohol?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested condition	Code	✓
A suitably trained First Aider or appointed person will be provided at all times when the premises are open.	4PF055	
An appropriately qualified medical practitioner will be present throughout any sporting entertainment.	4PF056	
Staff holding a current qualification issued by a recognised national body in rescue and life safety procedures will be stationed and remain in the vicinity of the water at all material times.	4PF057	
Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.	4PF058	✓
A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.	4PF059	

## Special Effects

Do you use special effects on the premises, e.g. strobes, lasers, smoke machines or fireworks?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If yes, please give details:	
<p>_____</p> <p>_____</p> <p>_____</p>	

Suggested condition	Code	✓
A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.	4PF060	
No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.	4PF061	



# Public Nuisance

## Noise and Vibration

### Noise and Vibration

Identify the potential sources of noise and vibration which apply to your premises:

- Amplified music
- Unamplified music
- Singing and speech
- Waste disposal, including bottle bins
- Plant and machinery, including extraction systems
- Food preparation
- Cleaning

Identify where sources of noise may occur outside your premises:

- Back garden
- Play area
- Carports
- Temporary structure
- Plant and equipment

Identify which measures are in place/proposed:

- Soundproofing
- Air conditioning to allow windows to be kept closed
- Sound limiters
- Use of lobby doors
- Cooling down period with reduced music volume
- Fixed and appropriate times for collection of waste
- Restricted use of outdoor areas
- No external loud speakers

Are the premises located near noise sensitive properties, e.g. residential areas, residential homes, hospitals?      Yes  No  N/A

Applicants should refer to the Clean Neighbourhoods and Environment Act 2005 which has amended the Noise Act 1996 to introduce "night noise offences" for licensed premises in compliance with section 1.

Suggested condition	Code	✓
Licensable activities shall be conducted and the facilities for licensed activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties	4PF062	/
Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises after 23.00 hours and at all times if entertainment takes place on more than 30 occasions per year	4PF063	✓
There shall be no external loudspeakers	4PF064	✓
Bottles will not be placed in any external receptacle after 23.00 hours to	4PF065	✓

minimise noise disturbance to neighbouring properties		
Noise from plant or machinery shall be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.	4PF066	✓
The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 21:00/22:00/23:00* *Please delete as appropriate.	4PF067	
The activities of persons using the external areas shall be monitored after 23:00hrs and they shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary,	4PF068	✓
The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.	4PF069	✓

**Litter**

Does the premises sell takeaway food, drinks or other produce/packaging which may generate litter/waste? YES  NO  N/A

If YES, please identify the steps taken to prevent nuisance caused by litter:

.....  
 .....

- Provision of litter bins
- Display of notices to customers
- Warnings/advice on packaging
- Instructions to staff to periodically clear litter from the street around the premises
- Other (please specify) .....


Suggested condition	Code	✓
The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter	4PF070	

**Transport/Pedestrian Movement**

Do you have a procedure to ensure that local residents and businesses are not disturbed by customers entering and or leaving your premises: YES  NO  N/A

If YES:

What steps do you take to ensure that the procedure(s) works?

SUPERVISOR MONITORING (PREMISES)



<b>Suggested condition</b>	<b>Code</b>	<b>✓</b>
Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.	4PF071	
SIA Registered door staff will be employed and used where queues are likely to form to manage the queues and ensure: Queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.	4PF072	
The premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.	4PF073	✓
A facility will be provided for customers to order Hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.	4PF074	✓

## Protection of Children from Harm

### Entertainment of an Adult Nature

Do you provide entertainment of a sexual or adult nature (including strong or offensive language)?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If so, do you only provide the adult entertainment at certain times/days of the week?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is your premises located near to premises which are children orientated?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested condition	Code	✓
People under 18 (including staff) will not be admitted to the premises at any time when entertainment of a sexual or adult nature is being provided.	4PF075	N/A
The PLH/DPS will provide clear signage that entertainment of an adult nature is occurring which is not suitable for under 18s.	4PF076	N/A
Measures will be put in place for ensuring non-admission to persons under 18 years of age when entertainment of an adult nature is taking place, such as door supervision and age checks (including staff)	4PF077	N/A
The PLH/DPS will not display outside the premises photographs or other images which indicate and suggest that striptease or similar entertainment takes place on the premises.	4PF078	N/A
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	4PF079	✓
Any written or visual advertisement material, posters, signage, window display at or for the premises must not be of a sexually explicit and or suggestive nature, thus protecting children from moral, emotional, psychological and physical harm.	4PF080	N/A

### Under Age Sales of Alcohol

Do the premises sell or supply alcohol?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
---	--

Suggested condition	Code	✓
People under 18 years of age will not be admitted.	4PF081	

### Gambling

Is there a strong element of gambling on the premises?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/>
--	---

Suggested condition	Code	✓
People under 18 (including staff) will not be admitted to the premises at any time when gambling is taking place.	4PF082	

or		
There will be sufficient physical screening of the relevant entertainment from view of those under 18 years.	4PF083	✓

**Performers Under 18**

Do entertainment performances include performances by children and young persons under 18 years of age? YES  NO  N/A

NOTE The Children (Performance) Regulations 1968 as amended – continue to apply but are not conditions on the licence as that would be duplication

Suggested condition	Code	✓
The PLH/DPS will provide an adequate number of suitable adult supervisors who can provide care for the children as they move from stage to dressing room etc, and to ensure that all children can be accounted for in case of an evacuation or an emergency.	4PF084	
The venue will be suitable to accommodate safely the numbers of children intended.	4PF085	
All supervisors and crew will receive instruction on the fire procedures applicable to the venue prior to the arrival of the children	4PF086	
The PLH/DPS will ensure that all special effects e.g. flashing lights, dry ice, smoke etc are suitable for the children involved in the performance.	4PF087	

**Entertainment and/or Facilities Specifically Provided for Children**

Is any entertainment/facilities specifically provided for children? YES  NO  N/A

If yes are the children unaccompanied or supervised by staff without parental presence (including where parents are elsewhere in the licensed premises)? YES  NO  N/A

Do you provide young persons discos or similar entertainment? YES  NO  N/A

Suggested condition	Code	✓
The PLH/DPS will ensure that an adult supervisor is stationed in the area(s) or levels which are occupied by children. The supervisors will be placed in the vicinity to exits to the premises. There will be one supervisor per 50 children at all times.	4PF088	
For closely seated audiences, i.e. theatres and cinemas, the ratio of supervisors will be 1 per 25 children, provided that where the children are in the charge of an adult organiser such organisers will be regarded as attendants to an extent not exceeding half of the number of attendants required by the above condition 4PF088.	4PF089	
No child will be permitted to occupy the front row of any balcony gallery or tier, unless accompanied by and in the charge of a person who appears to have attained the age of 16 years.	4PF090	



Close supervision will be held when children use balconies and other raised areas.	4PF091	
Upon egress from the premises the Licensee will deploy staff on exit doors and within the vicinity of the premises to ensure the safe dispersal of children and the premises will not close until all children have left the area.	4PF092	

### Child Protection Measures

Do you have a system for ensuring the suitability of staff who work closely with children? YES  NO  N/A

If YES state measures used:

Are your premises located near any adult orientated premises e.g. an adult retail sex shop or amusement arcade? YES  NO  N/A

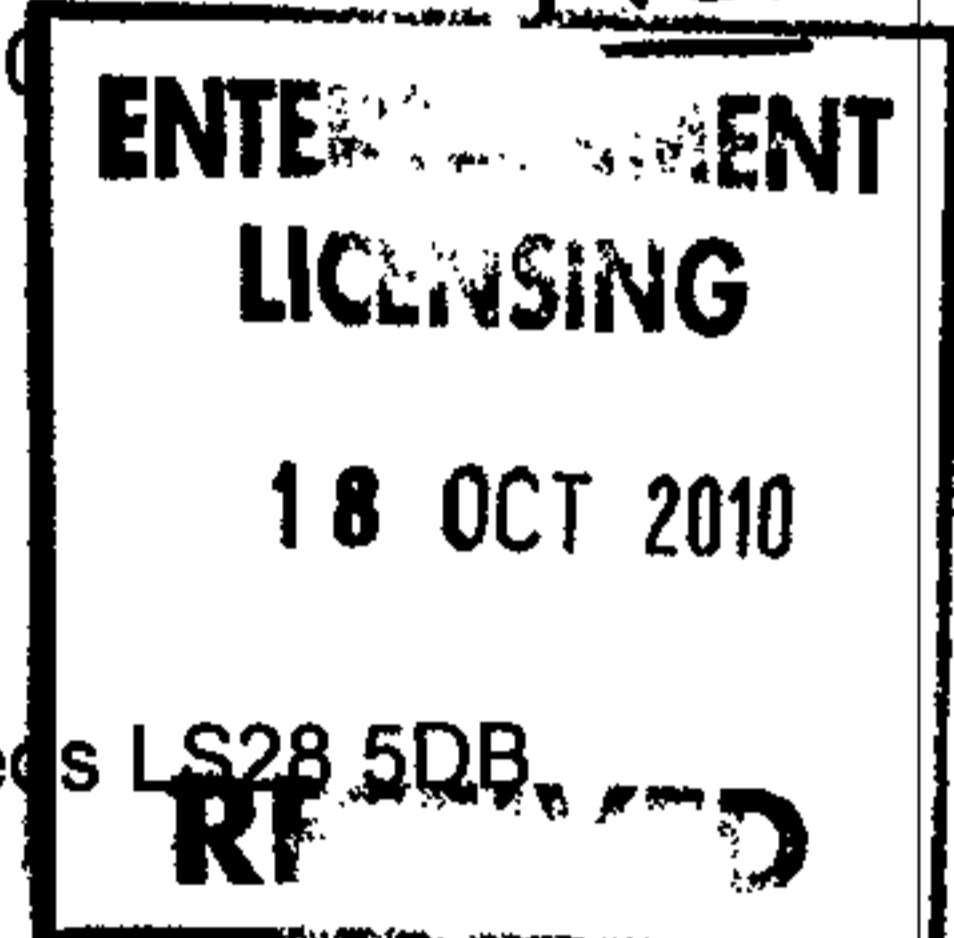
Suggested condition	Code	✓
The PLH/DPS will perform the necessary background checks including relevant police checks on all potential staff before offering them employment. The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers.	4PF093	
The PLH/DPS will ensure staff receive training to deal with unaccompanied children on the premises and prevent them from harm.	4PF094	
The PLH/DPS will comply with the written guidance for protecting children from harm issued by Leeds City Council, Department of Social Services.	4PF095	
The PLH/DPS will liaise with any adult orientated premises close to his/her premises which the Licensee suspects are at risk of admitting underage children from his/her own premises.	4PF096	



Naheem Sadiq  
111 Dorset Street  
Bradford  
BD5 9DW

**Health and Safety Services**  
Leeds City Council  
Millshaw Park Way  
Churwell  
Leeds  
LS11 0LS

Contact: MS C A Copley  
Tel: 0113 3950686  
Fax: 0113 247 6282  
Claire.copley@leeds.gov.uk  
Your reference:  
Our reference: PREM/00667 | VOI  
15 October 2010



Dear Sir

**LICENSING ACT 2003**

**PREMISES** : Old Fold Bar & Grill, 8 Town Street, Farsley, Pudsey, Leeds LS28 5DB

Thank you for submitting your application for the above premises.

Health and Safety Services are of the opinion that your application contains insufficient information about how you intend to meet the licensing objective/s.

We therefore confirm that we are submitting a formal representation against your application on the grounds of Public Safety.

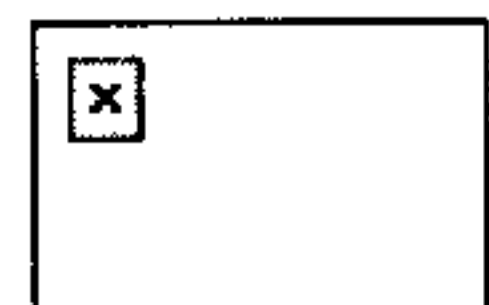
However, Health and Safety Services are of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule.

Please find enclosed a document which at Part 1 contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in **agreement** with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible, but no later than 25 October 2010

Upon receipt of your consent at Part 2, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you **disagree** with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible, but no later than the stated date.



**PART 1 - to be completed by the Responsible Authority**

Health and Safety Service – Proposed controlled measures under the Licensing Act 2003

**PREMISES** : Old Fold Bar & Grill, 8 Town Street, Farsley, Pudsey, Leeds LS28 5DB

Having considered the application under the Licensing Act 2003 for the above premises, the Health and Safety Service considers that the following measures are proportionate and necessary in order to promote the following licensing objective/s:

- Public safety

Measures proposed:

No	Potential Control Measures
	During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.
)	Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.

The Health and Safety Service is satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration the Health and Safety Service will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Signed: *CA Copley*

) Dated : 18 October 2010

---

**PART 2 – Agreement with Proposed Measures**

**– to be completed by the applicant or applicant’s representative**

**Consent for proposed controlled measures under the Licensing Act 2003**

**PREMISES : Old Fold Bar & Grill, 8 Town Street, Farsley, Pudsey, Leeds LS28 5DB**

I/We .....

confirm that I am / we are the applicant / the applicants representative (delete as appropriate) for the premises as stated above.

In signing this document I/we agree with the measures proposed by the Health and Safety Service, and we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises.

Signed :

Dated :

Please return this document to:

**Ms C Copley  
Health & Safety Services  
Leeds City Council  
Millshaw Park Way  
Churwell  
Leeds LS11 0LS  
Fax: 0113 247 6282**



**PART 3 – Disagreement with Proposed Measures**

**to be completed by the applicant or applicant's representative**

**Proposed controlled measures under the Licensing Act 2003**

Name & Address of Premises :

I/We .....

confirm that I am / we are the applicant / the applicants representative (delete as appropriate) for the premises as stated above.

) I/We formally advise that we are not prepared to accept the proposed measures as suggested by the Health and Safety Service.

In this instance we understand that the Health and Safety Service will maintain their representation to my /our application, which will now proceed to a hearing before the Licensing Sub-Committee.

Signed :

Dated :

Please return this document to:

)  
**Ms C Copley  
Health & Safety Services  
Leeds City Council  
Millshaw Park Way  
Churwell  
Leeds  
LS11 0LS  
Fax: 0113 247 6282**

Enr

x

Mr Chris Wilkinson  
4 Highbank Street  
Farsley  
Pudsey  
LS28 5JH



Environmental protection team  
Leeds City Council  
Kent Road  
Pudsey  
Leeds  
LS28 9BN

Contact: M Bird  
Tel: 0113 2146246  
Fax:

Our reference: PREM/00667/V01  
21 October 2010

Dear Mr Wilkinson

### Licensing Act 2003

**Name of Premises: Old Fold Bar & Grill**

**Address: 8 Town Street, Farsley, Pudsey, Leeds, LS28 5DB**

I refer to your application received 1<sup>st</sup> October 2010 in respect of the above premises. The application has been submitted to increase the daytime provision of regulated entertainment and sale of alcohol on the ground floor from 17.30 – 01.00 to 12.00 – 01.00 on Saturdays and Sundays. In addition, the application is to include part of the first floor as a bar area with licensable activities and times as above.

Subsequent to your application, the licensed premises were recently inspected to assess the likely impact of public nuisance from the proposed variation on the nearby residential properties.

The ground floor does not have a lobbied entrance and I understand that the upstairs windows may need to be opened for ventilation during periods of warm weather. Although it may be the intention to play music at a low background level, there is a potential for disturbance if music levels are turned up to levels typical of a bar premises. Due to the proximity of residential properties there would also be a potential for disturbance if patrons were to use the rear of the premises, i.e. for smoking, although I am informed that currently patrons do not use the rear area and smoke at the front. During my visit I was informed by the operators of the business that it is their intention that the upstairs will be used as a waiting area for patrons wishing to dine. However, I was also informed that the premises kitchen closes at approximately 21.30. In addition, the ground floor has a large bar running almost the full length of the premises.

Due to the proposed variation, layout, and hours of operations it would appear that the premises may operate more as a bar/restaurant than just as a restaurant. Unfortunately, I understand that the current planning permission allows the premises to operate as a ground floor restaurant and only until 23.30, with the first floor being limited to storage. A previous

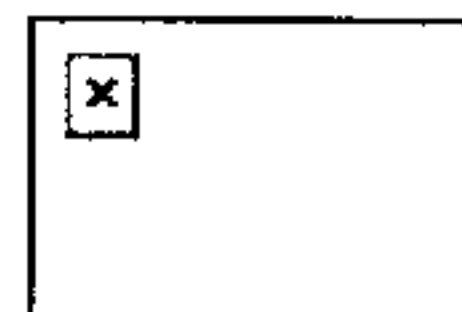
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planning application to change the use to a bar/restaurant was refused, with an appeal subsequently dismissed by the Planning Inspectorate. I further understand this planning decision was taken to protect the residential amenity of the area.

Therefore, in view of the above circumstances, this Department fully objects to this application being granted.

Yours sincerely

M Bird  
Senior Environmental Health Officer





JW

Old Fold Bar & Grill  
8 Town Street  
Farsley  
Leeds  
LS28 5DB



**City Development Department**  
The Leonardo Building  
2 Rossington Street  
LEEDS  
LS2 8HD

Contact: **Chris Sanderson**  
Tel: 0113 2478216  
Fax: 0113 2478230

Your Ref:  
Our Ref: Licence Applications

Date 21<sup>st</sup> October 2010

Dear Sir,

**Subject: APPLICATION FOR PREMISES LICENCE**

**PART A**

Thank you for submitting your application for licensed activities at:

Name of venue:- Old Fold Bar and Grill

Address:- 8 Town Street, Farsley, Leeds, LS28 5DB.

We write to inform you we shall be objecting to your application and a copy of this letter will be sent to the Licensing Authority.

) The premises were granted planning permission for the change of use of shop to restaurant in November 1995 subject to a condition restricting the hours of use of the premises. Also a condition was placed on the planning approval stipulating that premises can only be used as a restaurant and the upper floors only used for storage purposes and not in association with the ground floor use.

A number of planning applications have been submitted to use the premises as a bar/restaurant which has subsequently refused. The previous tenants have also lodged an appeal against the refusal of planning permission for the use as a bar/restaurant which was subsequently dismissed by the Inspector from the Planning Inspectorate.

The proposed hours of use set out in your premises license application exceed those allowed by the planning permission. The use of the premises as a bar/restaurant does not have planning permission and specifically the use of the upper floors is only for storage purposes.





The Development Department objects to the granting of a Premises License in the terms as applied for due to noise and disturbance being caused to nearby residential occupiers as a result of the comings and goings of customers and their motor vehicles, from customers congregating on the street in the vicinity of the building and from activities within the building. It is considered that the use of the premises as a bar/restaurant, the use of the upper floors and the opening hours applied for at these premises would conflict with the Licensing objective of preventing public nuisance.

The City Development Department considers that the unauthorised use of the premises and the extended opening hours proposed are unlikely to be acceptable and that a Premises Licence should not be granted.

Yours faithfully

) C Sanderson  
Principal Compliance Officer

)

NOT PROTECTIVELY MARKED



**WEST YORKSHIRE  
POLICE**

**Leeds District Licensing Department**

**Licensing Department**  
Millgarth Police Station  
Millgarth Street  
Leeds  
LS2 7HX

Tel: 0113-2414023  
Fax: 0113-2413123  
Email:  
bob.patterson@westyorkshire.pnn.police.uk  
Website:

Your ref:  
Our ref: BP/LICENSING OFFICER/OLD FOLD BAR & GRILL FARSLEY

22<sup>nd</sup> October 2010

**Chris Wilkinson**  
4 Highbank Street  
Farsley  
Leeds  
LS28 5JH

cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR

**RE: OLD FOLD BAR & GRILL 8 TOWN STREET FARSLEY LEEDS LS28 5DB.  
VARIATION OF A PREMISES LICENCE (PREM/00667) – LICENSING ACT 2003:  
POLICE – LETTER OF REPRESENTATION – 'QUALIFIED' OBJECTION:**

Thank you for submitting your application for the above premises, received at the address above on 1<sup>st</sup> October 2010.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule, in addition to what you may have offered in your application.

The one extra measure requested by West Yorkshire Police, will allow you to operate as you have indicated on page 2 of your application, and especially in relation to the upstairs waiting / holding 'feeder' bar area, which forms a large part of this variation application.

The reason for the request lies in the fact, that your current premises licence has 2 conditions "attached due to the Justices' Licence", which have never been removed before and you have not asked for those conditions to be removed on this occasion either.

NOT PROTECTIVELY MARKED

## NOT PROTECTIVELY MARKED

There is argument either way as to what does and what does not constitute as being "ancillary" to a "table meal".

But some would argue that the service of table meals should apply equally on the ground and first floor, which without the removal of the said conditions could then pose you problems about how you wish to operate on the first floor.

I respectfully submit that acceptance of the measure suggested below by the police, should satisfy you and all the authorities including the police and the licensing authority, that the existing conditions are still being complied with.

Because even though there is no table service on the first floor the activities taking place there are still "ancillary" to a "table meal" in accordance with existing and relevant case law on the matter.

In addition, clearly the measure will not inhibit your rights to apply for Temporary Event Notices to negate this particular measure if you desire to do so on any particular occasion.

A more permanent reversal of the measure, would of course however require a further variation, whether that be as a minor variation or a more comprehensive one.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

) Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible, but no later than 28<sup>th</sup> October 2010.

Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible, but no later than 28<sup>th</sup> October 2010.

---

### PART 1 - to be completed by the Responsible Authority:

**West Yorkshire Police** propose the following control measures under the Licensing Act 2003 (in addition to those that you may have already offered), for the premises:-

**OLD FOLD BAR & GRILL  
8 TOWN STREET  
FARSLEY  
LEEDS  
LS28 5DB**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

#### Measures / Additional measures proposed:

- At all times that the premises licence has effect and in accordance with the plan submitted and forming a part of the premises licence, the whole of the first floor shall not be used for any purpose other than as a waiting /holding area, where the sale / supply and consumption of alcohol will be allowed but only where those customers then proceed to the downstairs restaurant to partake of a table meal.

NOT PROTECTIVELY MARKED

## NOT PROTECTIVELY MARKED

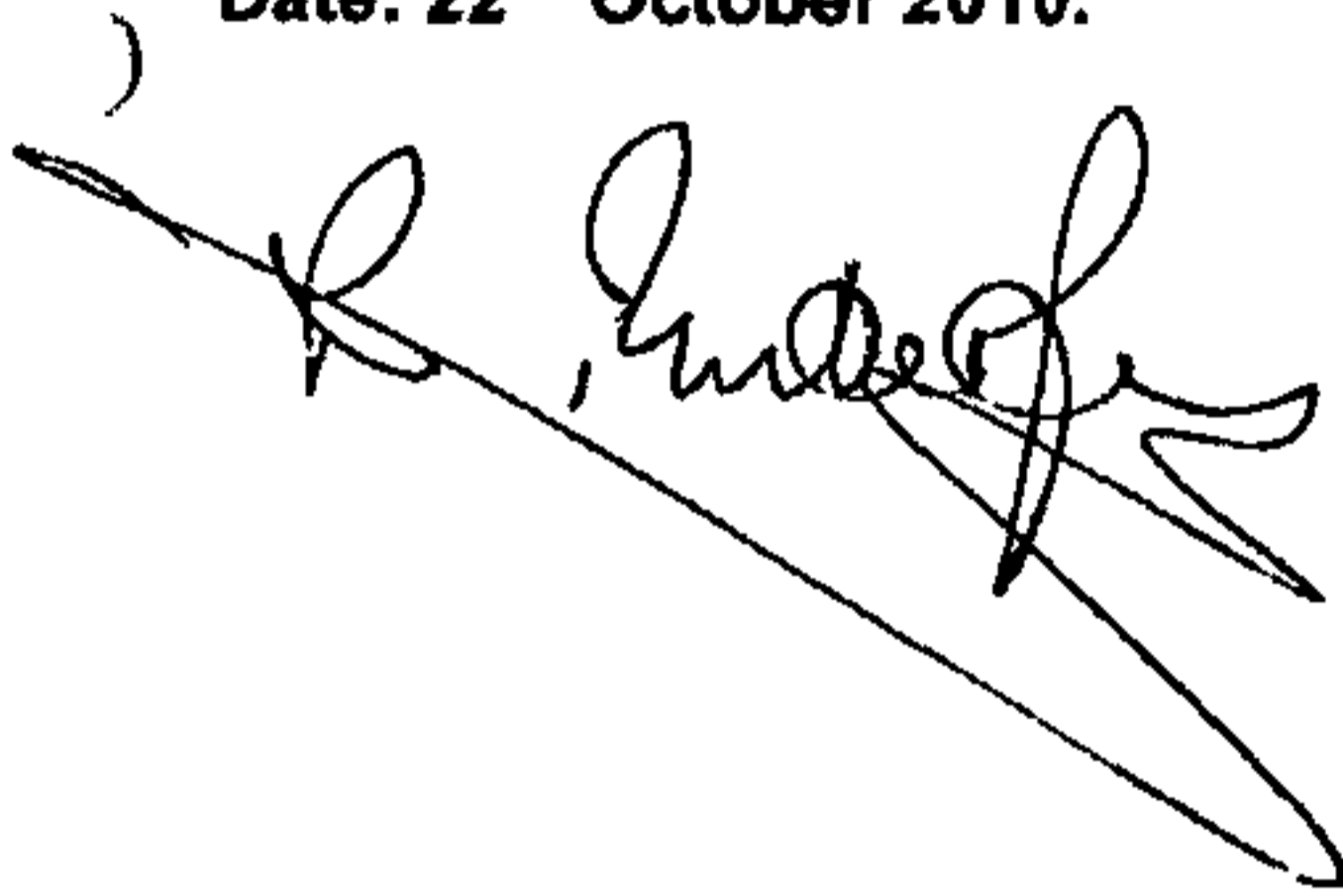
West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

**Bob Patterson**  
**Leeds District Licensing Officer**

Date: 22<sup>nd</sup> October 2010.

A handwritten signature in black ink, appearing to read 'Bob Patterson', is written over a diagonal line that extends from the top left towards the bottom right of the page.

NOT PROTECTIVELY MARKED



**NOT PROTECTIVELY MARKED**

**PART 2 – to be completed by the applicant or applicant's representative:**

Consent for all proposed control measures under the Licensing Act 2003.

Name & Address of Premises:

**OLD FOLD BAR & GRILL  
8 TOWN STREET  
FARSLEY  
LEEDS  
LS28 5DB**

I / We CHRIS WILKINSON.....

) confirm that I am / ~~we are the applicant~~ / the applicants representative (delete as appropriate) for the premises as stated above.

In signing this document:-

- I / ~~we~~ agree with the measures proposed by West Yorkshire Police,
- I / ~~we~~ provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises, and furthermore,
- I / ~~we~~ confirm the premises will then operate in accordance with those measures agreed to.

) Signed: C. Wilkison

Dated: 23/10/10.

**NOT PROTECTIVELY MARKED**